



GET A GRIP - MONEY MATTERS!

SOUND FAMILIAR?

"I need the confidence to ask questions on the finances, knowing that I'll understand the answers."

"It's hard to understand financials, I leave all of that to our trustworthy CEO and Treasurer."

"I accepted a position on a NFP board 2 years ago and have now been told that we have been trading 'insolvent' for the past 6 months. If it all goes wrong, I won't be held accountable - after all, I'm only a volunteer!"

THINK AGAIN!!!

There is nothing in [the Corporations Act 2001 (Cth)] to suggest that the standard to be expected of a part-time non-executive director of a company not for profit is different from the standard expected of any other director of a profit-making company: both are required ... to exercise a reasonable degree of care and diligence in the exercise of their powers and the discharge of their duties.

Tadgell J in CBA v Friedrich (1991)

IS THIS YOU?

"I need some guidance - where do I go? So many finance workshops are pitched for people with a higher level of financial understanding than I have."

IF IT IS, THEN YOU NEED:

GET A GRIP - MONEY MATTERS!

(Financial understanding for Board members)

INTERACTIVE ~ FUN ~ INFORMATIVE

This 2 day course will start right from *basics* and *extend* the Board Orientation Series module. It has been designed to cover the areas most relevant to Board members, including:

- The 3 key financial statements in some depth
- Key ratios
- Working capital management
- Capital expenditure appraisal
- How to read an Annual Report

Your presenter, **CHERRY BIRCH** from **Birch Consulting Group**, has over 25 years' experience in the financial services sector. She has served on a number of NFP boards and is a regular presenter on Leadership Victoria's Board Orientation Series.

STRICTLY LIMITED PLACES – REGISTER NOW!

Leadership Victoria gratefully acknowledges the generous support of
The National Australia Bank.



When: Friday 6 February 2009 & Saturday 7 February 2009, 8.30am to 5.30pm both days

Where: Cliftons, Level 1, 440 Collins Street, Melbourne

When:

Where:

Registration Form/Tax Invoice

ABN 36 057 096 465

I wish to register for the Leadership Victoria Board Orientation Series Finance Skills Builder.

Name:

Current role and organisation, if applicable:
.....

Mailing address:

Postcode:

Phone: Fax: Email:

Payment Options:

I enclose a cheque for \$480 (incl. GST)
(Please make cheque payable to "Leadership Victoria", at Old Treasury Building Level 2, Spring Street, Melbourne, 3000)

Please debit my credit card for \$480 (incl. GST) _____
(Mastercard or Visa Number)

Name on card: Expiry date: ____ / ____

Signature:

I have paid \$480 (incl. GST) by direct transfer (as per the instructions below) and my remittance advice is attached.

Please include your name and reference **53662-2821** when making payment via direct transfer and fax your remittance advice to 03 9651 6598.

Account Number: 1012 0865

BSB: 063 010

Account Name: BSL General Account for WCLP

Reference: 53662-2821 Finance Skills Builder

Registration Deadline Date: Friday 30 January 2009

Cancellations received prior to the registration deadline date will attract a \$20 administration fee. No refund will be available for cancellations received after Friday 30 January 2009. Cancellations must be received in writing via fax or mail.

This document is a Tax Invoice for GST purposes when you make full payment. Please keep a copy for your records.

General Information:

Nearby parking options include **Wilson Parking** at 459 Collins Street (entry via Flinders Lane) or **Secure Parking** at 376 Flinders Street.

Finance Skills Builder course fee includes course materials, morning tea, lunch and afternoon tea.

For Catering Purposes:

Are there special dietary requirements that we may need to be aware of?

Or are there any foods to which you are allergic? YES NO

If YES, please specify:

Access or Assistance:

Please describe any particular needs you may have (e.g. seating position in relation to speakers, minimum entry stairs)

To register, please complete this form and fax it to (03) 9651 6598

Leadership Victoria

Old Treasury Building, Spring Street, Melbourne VIC 3000

Ph: +61 3 9651 6590 Fax: +61 3 9651 6598 www.leadershipvictoria.org